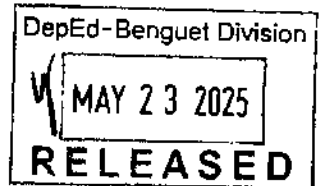




Republic of the Philippines
Department of Education
Schools Division of Benguet



May 19, 2025

DIVISION MEMORANDUM

No. 218, s. 2025

**2025 BENGUET DIVISION BRIGADA ESKWELA AND OPLAN BALIK ESKWELA
KICK-OFF CEREMONIES**

TO: Chief Education Supervisors, CID, and SGOD
Public Schools District Supervisors, Coordinating Principals
Public Elementary and Secondary School Heads
School Stakeholders and All Others Concerned

1. Pursuant to DepEd Memorandum No. 42 s. 2025 titled: 2025 Brigada Eskwela Implementing Guidelines, the Schools Division of Benguet shall conduct Brigada Eskwela and Oplan Balik Eskwela Kick-off Ceremonies on **June 9, 2025**, to be hosted by Kabayan District at Bashoy Elementary School with the theme: **"Sama-sama para sa BAYANG BUMABASA"** as part of its annual initiative to ensure all schools are safe, resilient, and well-equipped for the opening of classes on June 16, 2025.

2. With literacy as a key priority of the Department, this year's theme highlights a nationwide effort and volunteerism on literacy development. The program also serves various purposes, and it shall focus on the following:

- a) Ensuring that all schools are well-prepared for the new school year by providing a clean, safe, and conducive learning environment for both learners and teachers;
- b) Encouraging active participation of stakeholders in supporting learners' reading skills development and ensuring that reading resources are available at the schools;
- c) Organizing clean-up activities and performing minor to medium repairs and maintenance work in classrooms and school grounds;
- d) Promoting volunteerism and community involvement in enhancing school facilities and resources;
- e) Creating a master list of learners along with a schedule for health assessments (e.g., nutritional assessment, vision, and hearing screening) and assisting the Philippine Health Insurance Corporation in enrolling learners in the National Health Insurance Program.
- f) Engaging stakeholders in mobilizing data-driven partnerships with the community to help address the needs of schools; and
- g) Validating essential resource data against existing DepEd records and engaging the community in establishing inventory data.

3. The Kick-Off Program shall begin at 8:00 AM. Participants include Division Office personnel, assigned Kabayan District teams, and school-community partners. The assembly time for SDO participants is 5:00 AM, and departure is at 5:30 AM. All are advised to wear comfortable work clothing and bring appropriate tools or equipment for the activity.



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





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4. All public elementary and secondary schools in the Division of Benguet are hereby required to conduct their respective Brigada Eskwela Kick-Off Ceremonies on July 9, 2025. School heads are directed to ensure the meaningful involvement of their stakeholders and to promote the theme in their activities. Documentation of school-level kick-off ceremonies shall be submitted to the Social Mobilization and Networking Section within five (5) working days after the conduct of the event.

5. To support schools in planning and executing their Brigada Eskwela activities, and to ensure effective coordination and implementation of the program, please refer to the following attachments:

- Attachment 1 – List of Assigned Participants
- Attachment 2 – Committee Composition
- Attachment 3 – Program Matrix
- Attachment 4 – Schools Division of Benguet Hotlines
- Attachment 5 – Monitoring Tool
- Attachment 6 – Suggested Activities

6. Funding for this activity, covering lunch as well as morning and afternoon snacks, shall be charged against the school's MOOE, subject to proper liquidation procedures. Any additional expenses incurred by participants shall be charged to local funds, following existing government accounting and auditing rules and regulations.

7. Immediate compliance with and disseminating this memorandum to all concerned is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director and
Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

sgod/smr/amd



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Attachment 1 (DM No. 219)

**PARTICIPANTS FOR THE 2025 DEPED BENGUET BRIGADA ESKWELA AND
OPLAN BALIK ESKWELA KICK-OFF CEREMONIES**

PARTICIPANTS	NUMBER	REMARKS
RD/SDS	1	Consultants
ASDS	1	

Advance Party		
Name	School	Tasks
Willy James Killip, T-III	Ambiong Elementary School	Painting/Mural
Harley Bastian, T-III	Bahong Elementary School	
Harold Bacuso, T-III	La Trinidad Central School	
Danny Depnag, T-II	Cordillera Regional Science High School	
Norbert de Lara, T-II	Puguis Elementary School	
Benieve Laquiao, T-II	Tawang Elementary School	
Richard Curiano, T-III	Tawang Elementary School	
Benson Labad-dan, HT-I	Pagal Elementary School	
Emerson Hadsan, SP-I	Ambuklao Elementary School	Ground works
Denver Sin-ot, Architect	SDO	
Marcelino Samonte, D-II	SDO	
Abraham Ulep, D-II	SDO	
Vergelio Soriano, AA-I	SDO	
Arvin M. Doman, SEPS	SDO	

Management & Workforce		
SGOD	OSDS	OSDS/CID
Lucio B. Alawas	Mahal Rifani	Filame Guilanda
Cesar M. Luma-ang	Florabel Bucloy	Nelian Joy Magciano
Arvin M. Doman	Florinda Pagoy	Leah Buenavista
Lorna M. Yaco	Florabel Balanon	Judie-an Kibad
Nerissa Barbosa	Joyce Gavino	Charmaine Joy Nonog
Denver Sinot	Ruth Parista	Yolanda Agustin
Lester Olanos	Kately Calub	Rogel Estigoy
Lester John Olangay	Vergilio Soriano	Darcey Pol-oc
Mikee Decaran	Rosanna Wales	Mel Alingbas
Shodee Bolayo	Milton Gunaden	CID
Ken Malone Benito	Fherlyn Balancia	Rizalyn Guznian
Stephen Bulalin	Jordan Fianza	Macarthy Malanes
Jeanette Kiong	Claire May Fagsan	Francis Peckley
Corazon Quipot	Roger Acosta	Warden Baltazar
Joven Agtani	Francis Bucloy	Samuel Ayangdan
Murphy Liswid	Melvin Alfredo	Merlyn Concita de Guzman
Cristita Sumakey	Eric Wanson	Erlinda Quinuan
Melba Himoldang	Janelle Sibayan	Jardson Onio
Jefferson Killase	Marty Deion Estacio	Sonia Dupagan
Xyline grail Kinomis	Claire May Fagsao	Remy Dum-ao
Arnel Lim	Kimberly Parian	Rodriguez Belino
	Jevecca Gyle Negradas	



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	Wynn Darryl Laop Beverly Marzo Francisca Aroco Alma Sagayo Jia Calapen Yolanda Agustin	Rose Anapen Antionette Sacyang Roxanne Mayomis Pangket Leticia Genar Tony All PSDSs/District Heads
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Attachment 2 (DM No. 218)

**WORKING COMMITTEES FOR THE 2025 DEPED BENGUET BRIGADA
ESKWELA AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES**

COMMITTEE	PERSONS RESPONSIBLE	TERMS OF REFERENCE
Management/Operating Committee	<p>Chairperson: ESTELA P. LEON-CARIÑO EdD, CESO III Director IV/Regional Director and Concurrent Officer-In-Charge Office of the Schools Division Superintendent</p> <p>Co-Chair: ASDS SAMUEL T. EGSAEN Jr EdD, CESO VI</p> <p>Members: Chiefs: CID, SGOD ROBERTO A. PABLO Jr. ARVIN M. DOMAN CHERRY ANN S. LARANANG</p>	Oversee the Operational System
Registration/Attendance Committee	<p>Chairperson: Alma Sagayo</p> <p>Members: Nikki Tobias</p>	Prepares Registration Sheets; Secure the number of participants attending the event; Prepare and distribute CA
Program and Invitation Committee	<p>Chairperson: Arvin M. Doman</p> <p>Members: Glyza K. Montes</p>	Review all relevant material before the BE Program; prepare program Activities; Design of tarpaulin, serving invites
Budget, Finance & Procurement	<p>Chairperson: Florabel E. Bucloy</p> <p>Members: Nhelves Sheen Sab-it</p>	Prepare and process procurement documents/WFP before BE
WinS Facility Construction	<p>Chairperson: Engr. Lester Hon. Oliver Jose</p> <p>Members: Aligren P. Camacho Brenda G. Salbino PTA</p>	Prepares designs and facilitates construction
Project Handog para kay Juana	<p>Chairperson: Denver Sin-ot</p> <p>Members: Precy W. Larines PTA/PNP/BFP</p>	Facilitate the construction and advocacy project to address adolescent health concerns, especially the female learners
Gulayan sa Paaralan	<p>Chairperson: Shodee D. Bolayo</p>	Facilitate maintenance of school gardens; showcase



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	<p style="text-align: center;">Hon. Susan L. Guinoran Members: June D. Corpuz Rezel D. Agustin Rizaline S. Baskial PTA</p>	small-scale food production models
Tree planting	<p style="text-align: center;">Chairperson: Hon. John B. Bulman Members: Jenneth Bastian Marlyn D. Corpuz Jane E. Coniyat</p>	Development, maintenance, water management, tree care, and green waste recycling
Landscaping	<p style="text-align: center;">Chairperson: Mahal Rifani Hon. Bandrin L. Anton Members: Carino Tamas Annie G. Domerez Florenda T. Baskial SGOD and OSDS Personnel</p>	Responsible for landscaping and beautification of the School grounds in preparation for the in-person classes
Perimeter Fencing	<p style="text-align: center;">Chairperson: Arvin M. Doman Hon. John B. Bulman Members: Mack Dalay On Vergilio Soriano June A. Bulasao c/o LGU and PTA</p>	Responsible for fencing, fixing demarcation along the perimeters of the school
Carpentry	<p style="text-align: center;">Chairperson: Robert Kelino Members: Rey Mokyat Jerome Pablo PTA/BLGU PSDSs</p>	To consider various types of repairs, replacement, and installation of damaged boards, ensure surfaces are in proper shape before staining or painting
Painting	<p style="text-align: center;">Chairperson: STAG Chrislyn R. Resquid Members: SK Chairman Jovelyn Ba-a & BASHOY SANGGUNANG KABATAAN Arnulfo Pudos Finance Unit</p>	Painting of walls, roofs, and ceilings using the DepEd prescribed colors; Mural painting
Water-Sealed Toilet	<p style="text-align: center;">Chairperson: Ceasar M. Luma-ang Jacqueline M. Balong Members: Jimmy Lasbacan Roger Acosta PNP, BFP, PTA</p>	Construction of toilet facilities that are water-sealed and flush-type with septic tank



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Gate and Arc Installation School Signages	Chairperson: Cherry Ann S. Laranang Members: Rey Dadale STAG	Repair, Welding, Painting, and Installation of Gate and Arch
Reading and Learning Parks Landscaping	Chairperson: Antionette Sacyang Marlyn D. Corpuz Members: Sisa Ngade Gema Salinas PSDSs & DCPs	Responsible for landscaping and beautification of the Reading and Learning parks in preparation for the in- person classes
Mini Library	Chairperson: Sonia D. Dupagan Members: Bhede Martin Pacito Cosinte Roxanne Mayomis	Work with the school to initiate library beautification with easy access to the book collections and resources
Clean and Green, Concreting and Plant boxes	Chairperson: Stephen Bulalin Pres. Anabelle Andres John Sadio Members: EPS Jefferson Killase Finance Unit Personnel Unit	Responsible for constructing flower/plant boxes and creating signage Development, maintenance, water management, and green waste recycling
Garbage Pit and MRF	Chairperson: Roger Acosta Mariano B. Bulman Members: Efren S. Julian PTA PNP	Appropriation of secured garbage areas, development, maintenance, water management, and green waste recycling
Canal and Ground Clearing	Chairperson: Abraham Ulep Christopher L. Baskial Members: Paul Salbino Sr. Tekel Anton BFP	Responsible for cleaning, flushing, and elevating the canals
Layout of the Ground for Athletics	Chairperson: Mack O. Dalay-on Members: Nobres Meno PSDS/DCP EPS Rezel D. Agustin Delsie G. Macabarat	Arrange the physical environment through landscaping, greener and environmentally friendly grounds for athletics and other school activities.
Transportation	Chairperson: Rodriguez Belino	Responsible for transportation arrangements



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	Jordan Fianza June A. Bulasao Members: OSDS General Services	ensuring smooth movement of people and goods
Food	Chairperson: Corazon Quipot Nikki Tobias Members: Maricel Amparo Martina E. Bugtong Marcia B. Mayomis	Meal preparation services, meal plan considering dietary restrictions
Security/Traffic	Chairperson: BARANGAY OFFICIALS OF Bashoy PNP Members: Rogel Estigoy	Combination of measures to preserve traffic capacity and instill security, safety, and reliability of the overall activity
Health Screening and PhilHealth registration and Konsulta enrollment of parents and learners	Chairperson: Mikee Decaran Teresita Colas Members: BARANGAY HEALTH WORKERS SDO and Field Nurses	Management and sorting of personnel according to assessment and rapidly identify injured, and ensure timely, appropriate treatment
Computer Programming and Repairs	Chairperson: Eric Wanson Members: Glyza K. Montes DOST	Build digital literacy through the incorporation of information and communication technology (ICT) into schools.
Classroom Management	Chairperson: Cherry Ann S. Laranang Marlyn D. Corpuz Members: Bashoy ES Teachers	Create and maintain a learning environment that is conducive to successful learning.
BULLYING and PARENTING	Youth Formation MSWD PNP	Strengthen the implementation of school-based anti-bullying policies and reporting mechanisms.
Public Relations/Media	Chairperson: Lorna M. Yaco Members: Nerissa Barbosa Bashoy ES SIC	An intermediary between DepEd and its Public target to create awareness for the organization, with the ability to create an impact for the audience



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Attachment 3 (DM No. 218)

BRIGADA ESKWELA and OPLAN BALIK ESKWELA KICK OFF CEREMONIES

DAY 1	ACTIVITIES	SPEAKER
7:00 – 8:00 AM	Registration/Arrival	SMN/Host
8:00 – 8:45	Opening Program	
	Nationalistic Song	Bashoy ES
	Prayer	
	Acknowledgment of Participants and Statement of Purpose	LUCIO B. ALAWAS CES-SGOD
	Welcome Remarks	Cherry Ann S. Laranang School Head
		Barangay Chair – Bashoy, Kabayan
		ROBERTO A. PABLO Jr PSDS
		Hon. FLORANTE B. BANTALES Jr. Municipal Mayor – Kabayan, Benguet
	MOA Ceremonial Signing	SMN
	DepEd and Partner	For Adopt-a-School Program
	Introduction of the Undertaking	ARVIN M. DOMAN SEPS-SMN
	Signing Proper	Event Secretariat
	Message from the Parties	Partners
		ERICSON L. FELIPE Vice Governor Hon. MELCHOR D. DICLAS, MD Benguet Governor Hon. ERIC GO YAP Benguet Congressman
	Talk	ESTELA P. LEON-CARIÑO EdD, CESO III Regional Director IV Region CAR
	Photo Session	Event Secretariat
	Health Break	
	Work Assignments	Cherry Ann S. Laranang School Head
	Declaration of Brigada Eskwela Opening @ Bashoy ES	ESTELA P. LEON-CARIÑO EdD, CESO III Regional Director/ Director IV OIC- Office of the SDS
8:45 – 12:00	Work	Brigada Team
12:00 – 1:00	Lunch	
1:00 – 4:45	Work	
4:45 - 5:00	Post Activity Evaluation and Closing Program	SMN RIZALYN A. GUZNIAN CES-CID SAMUEL T. EGSAEN Jr. EdD, CESO VI ASDS



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Attachment 4 (DM No. 218)

OPLAN BALIK ESKWELA
PUBLIC ASSISTANCE COMMAND CENTER (OBE-PACC)

Schools Division of Benguet Hotlines

Office	Contact No.	Office	Contact No.
Office of the SDS ESTELA P. LEON-CARIÑO CESO III	09088929843	School Governance and Operations Division Cesar B. Luma-ang	09283188179
Office of the ASDS Samuel T. Egsaen Jr. EdD, CESO VI	09298625091	Curriculum Implementation Division Rizalyn A. Guznian	09207301281
Public Assistance Command Center Mahal M. Rifani	09995226476	Oplan Balik Eskwela (OBE) Focal Person (SMME) Corazon C. Quipot	09612485041
Legal Unit Atty. Nover B. Singgangan	09198276111	Division Information Officer Lorna M. Yaco	09851164958

District Coordinators		
District	Public Schools District Supervisor/District In-Charge	Contact Number
Atok	Marcelino S. Baldo	09184003376
Bakun	Marilyn Zarate	09309266312
Bokod	Emilyn E. Medina	09563789132
Buguias	Cristeta E. Igualdo	09108534545
Itogon I	Jonathan G. Sadey	09088506055
Itogon II	Juliet K. Baldo	09092531196
Kabayan	Roberto A. Pablo Jr.	09462521672
Kapangan	Virginia B. Salio-an	09467469748
Kibungan	Daniel B. Pascaden	09773370618
La Trinidad	Delarosa V. Delmas	09219843989
Mankayan	Marylin A. Tolbe	09563789132
Sablan	Lilian T. Ulep	09306635165
Tuba	Melchor C. Tican	09198182543
Tublay	Aladin M. Dobinto	09103182181

Benguet Provincial Federated PTA	Rex D. Copio	09094494382
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SDO Hotline: (074) 4426570 @DepEd Tayo Benguet



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Attachment 5 (DM No. 218)

2025 BRIGADA ESKWELA MONITORING CHECKLIST

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	No. of Enrolment:
	No of Teachers:

Part I Implementation

(Instructions: Please mark the appropriate column. Be as objective as possible.)

A. Pre-Implementation Stage

INDICATOR	OBSERVABLE (Check One)		REMARKS If Unsatisfactory, (Please describe)	Recommendation/ Mode of Verifications/ Document Submitted
	Satisfactory	Unsatisfactory		
1. Conducted an assessment of the physical facilities and maintenance needs of the school				
• Classroom				
• Furniture				
• School grounds				
• Toilet				
• Others: (Please specify)				
2. Compliance with the absolute prohibition on solicitation				
• Engagement letter to partners				
• Brigada Eskwela partners proposal				
• Others: Please specify				
3. Activities for the Brigada Eskwela Working Committee				
• Public Awareness campaign				
• Establishment of Partnerships for Resource Mobilization				
• Handling of Administrative and Financial Matters				
• Documentation				



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B. Implementation Stage *(Please check yes or no)*

	Indicator	Visible		Best Practices	Recommendations
		Yes	No		
4.	Maintenance of Clean School:				
	• Zero litters				
	• Clutter-free (everything is well-ordered, arranged, and organized)				
	• Spill-free (without spilling water or liquids on floors, tablets, walls, etc.)				
	• Soil/Dust-free floorings and walls (absence of soil particles and mud)				
	• Zero garbage placed outside (hallways, school perimeter, school buildings, gym)				
	• Zero illegal postings (walls, posts, trees, etc.)				
	• Waste segregation compliance (no mixed waste)				
	• Absence of vandalism				
	• Presence of activity in preventing pollution, minimizing waste, and caring for the environment				

Part II. Volunteer Engagement

	INDICATORS	Best Practices	Specifics (Number/Amount)	Recommendation
5.	The number of Brigada Eskwela volunteers from the following groups working on the school. <i>(Please enumerate)</i>			
6.	Donations received for Brigada Eskwela/Resources Generated <i>(Please specify)</i>			
7.	Relationships in the community: <i>(Describe)</i>			



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Part III. Overall Assessment

8.	How would you rate the overall implementation of Brigada Eskwela in the school?				
	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
9.	How would you rate the spirit of volunteerism in the school?				
	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
10.	Commendations/Suggestions/Recommendations:				

Schools Division Office
Assessed by:

Full Name: _____
Office: _____

Full Name: _____
Office: _____



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Attachment 6 (DM No. 318)

Suggested Activities within the Brigada Eskwela Week

Activities	Day 1	Day 2	Day 3	Day 4	Day 5	Person/s Responsible	Expected Output
Kick-off Ceremony	/					Brigada Eskwela Working Committees	Program of Activities and Pledges of Commitment
Presentation of Major projects/activities to be done	/					School Head	Presentation
Presentation of Brigada Eskwela Plan	/					School Head	Presentation
Registration of Partners and Stakeholders/and Volunteers	/	/	/	/	/	Brigada Eskwela Secretariat	Accomplished Registration Form
Receipt of donations, Resources/ supplies	/	/	/	/	/	Brigada Eskwela Working Committees	Registry of donations, resources, and supplies received
General cleaning of classrooms and school premises	/	/	/	/	/	Brigada Eskwela Working Committees/ Volunteers	Daily Accomplishment Report
Repair/Repainting/ Replacement/ Rehabilitation of school facilities such as roofs/gutters, walls, comfort rooms, and others	/	/	/	/	/	Brigada Eskwela Working Committees/ Volunteers	Daily Accomplishment Report
Other maintenance works	/	/	/	/	/	Brigada Eskwela Working Committees/ Volunteers	Daily Accomplishment Report
Master listing of learners/ Scheduling of Health assessments	/	/	/	/	/	School Health Focal/ School Head	Accomplishment Report (Part of 2 nd quarter Medical, Dental, and Nursing Accomplishment Report)
Enrollment of learners in the National Health Insurance Program	/	/	/	/	/	Philhealth/ School Health Focal/ School Head	Accomplishment Report (number of learners enrolled in NHIP)
Reading/ Story Telling with learners	/	/	/	/	/	Volunteers	Daily Accomplishment Report
Tree Planting	/	/	/	/	/	Volunteers	Daily Accomplishment Report



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National Inventory Day	/	/	/	/	/	Assigned personnel from the Brigada Eskwela Working Committees	Updated School data in the dashboard
Closing Program					/	Brigada Eskwela Working Committees	Report of Accomplishment Program of Activities Presentation of Accomplishment Certificate of Appreciation and Recognition